

PARTIAL PERMITS

The Building Code Official is authorized to issue a permit for any part of a building or structure before the plan complete package has been submitted. Upon request, the Building Code Official is also authorized to issue partial permits if an entire plan package has been filed but falls short of meeting the requirements for full permit.

The issuance of a partial permit is contingent upon adequate information and details having been filed to demonstrate compliance with all pertinent requirements of the Code.

SITE / FOUNDATION

The following items are required before a Site and Foundation Permit is issued. Not all items will be applicable on each project. All Drawings shall be dimensioned and drawn to scale.

ARCHITECT / ENGINEER

The services of an Architect or Engineer shall be confirmed. When their services are required, the plans shall bear the seal and signature of the Architect and or (KRS 322/323 and Table 122.1 of the KBC)

SITE PLAN

A site plan showing the location of the building and its distance to property lines and other building on the same property finished grades shall be submitted. (Section 107 KBC)

SITE SURVEY

A plan illustrating the location of property lines and bearing the seal and signature of a land surveyor shall be submitted. (Section 107 KBC)

NOTICE:

Information for the installation of underground sprinkler supply lines shown on the site plan is not covered under a site and foundation permit. A separate letter of approval or disapproval shall be required for this work.

FOUNDATION PLAN

A foundation plan and details shall be submitted, including anchorage details.

FLOOR PLANS

A floor plan of the building with sufficient information to identify the Use Group shall be submitted. (Chapter 3, KBC)

SEISMIC DESIGN DATA & LETTER OF SPECIAL INSPECTION

(Section 1603.1.5 and 1704 KBC)

CONSTRUCTION TYPE

Sufficient construction details (i.e. exterior walls, interior bearing structure and floor/roof assembly) shall be submitted to confirm the building will comply with the minimum construction required. (Chapters 5 and 6 KBC)

FIRE WALLS

If a fire wall is provided, the location of this wall shall be identified on the foundation and floor plans. A full height section through the wall shall be identified on the foundation and floor plans. A full height section through the wall shall be submitted.

(Fire Wall) – A wall designed with a noncombustible material, specified fire rating, and structurally independent to allow collapse of construction on either side without causing collapse of the wall itself. A fire wall shall be continuous from footer to or through roof. (Section 705 KBC)

SUPPRESSION SYSTEM

Fire suppression design criteria shall be submitted when project requires a sprinkler system involving more than 10 sprinklers. This applies to limited area systems as well as full coverage systems. (Section 903.2 and 508.2 KBC)

ADDITIONS

If the proposed structure is an addition to an existing structure, information confirming the following shall be submitted: (Section 3402 KBC)

- a) Construction Type;
- b) Fire wall location, construction and fire rating;
- c) Building Area
- d) Number Stories
- e) Use Group Classification: and
- f) Type suppression system (Full coverage of limited area)

SHELL

The following items are required before a shell permit is to be issued. Not all items will be applicable on each project. All drawings shall be dimensioned and drawn to scale.

THE FOLLOWING ITEMS FROM SITE AND FOUNDATION PERMIT LIST

Architect / Engineer
Additions

Suppression System
Site Survey

Site Plan
Foundation Plan

FLOOR PLAN(S)

A floor plan illustrating location of interior partitions, means of egress, exit access, exit, and exit discharge and identification of rooms shall be submitted.

DOOR SCHEDULE

This schedule shall identify door size, hardware and fire ratings.

STRUCTURAL PLANS

All drawings pertinent to the erection of the buildings' structural system shall be submitted. These drawings shall consist of, but are not limited to, exterior/interior load bearing walls, floor/ceiling assemblies, roof structure and all pre-engineered / prefabricated systems (steel building, wood floor/roof trusses, laminated systems, etc.)

EXTERIOR WALLS

A complete set of construction details illustrating method and materials for the construction of all exterior walls.

FIRE WALLS

If a firewall is provided or required, the floor plans shall identify the location. A full height section (drawn to scale) shall be submitted illustrating the method and materials for construction. (Section 705, KBC)

FIRE BARRIER / FIRE PARTITION ASSEMBLIES

If such a fire rated assembly is required or provided, the floor plan shall identify its location. A full height section shall be submitted illustrating method and materials for construction. (Section 706 and 708 KBC)

ENERGY CONSERVATION CALCULATIONS

Forms for the necessary calculations are available on request from Frankfort or at www.energycodes.gov

NOTICE: The construction of interior non-load bearing partitions, interior / exterior stairs or ramps, HVAC, electrical systems and other areas are **not** reviewed as part of the Shell Permit.