

## ACCESSORY STRUCTURES, FENCES, SIGNS

The following is a list of requirements to be submitted for accessory structures, fences and signs:

- A completely filled out zoning/building/electrical permit application
- Two copies of your site plan, indicating:
  - Location of all existing and proposed easements
  - Identification of any street adjacent to the property
  - Proposed or existing septic tank, leach field or other septic system shall be shown to scale
  - Property lines with bearing and dimensions
  - Location of existing and proposed building(s) and used along with the distance from the existing and proposed building to the front and/or right of way lines, side and rear lines
  - Location of driveway, sidewalks, and other off street parking areas as well as type of surfacing used
  - Provisions for erosion control, hillside slippage and sedimentation, indicating the temporary and permanent control practices and measures which will be implemented during all phases of clearing, grading and construction
  - Water drainage and grading lines
  - The existing and proposed topography, shown by contours with intervals not to exceed five feet. The Northern Kentucky Areas Planning Commission can produce a topography map for you. The applicant must then place (draw) the proposed structure on the topography map
- Three sets of building plans for accessory structures over 120 square feet, fences over 6 feet or around an in-ground pool, and all signs
- Required information for contractor and electrical contractor (if the electrical is included)
  - An affidavit, pursuant to KRS 342.610 (5), either Individual or Corporate/Partnership, or proof of Kentucky's Workers' Compensation Insurance
  - Proof of liability coverage for the electrical contractor
  - Federal Tax Identification Number
  - Occupational license number for the city / county work is being performed
  - The CE and ME number for the electrical contractor
  - Electrical authorization form signed by the electrical contractor
  - The utility company (Duke Energy or Owen County Cooperative)
  - If temporary electric service is required
  - If the electrical service will be overhead or underground