

**VIOLATION COMPLAINT STATEMENT**

City of \_\_\_\_\_

Date: \_\_\_\_\_ Time: \_\_\_\_\_ Zone: \_\_\_\_\_

Location Of Complaint: \_\_\_\_\_  
*Address*

Description Of Complaint (what is the problem?): \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

**COMPLAINING PARTY:**

**COMPLAINT AGAINST:**

\_\_\_\_\_  
*Name*

\_\_\_\_\_  
*Name*

\_\_\_\_\_  
*Address*

\_\_\_\_\_  
*Address*

\_\_\_\_\_  
*Phone Number*

\_\_\_\_\_  
*Mailing Address*

\_\_\_\_\_  
*Phone Number*

When Did First Violation Occur? \_\_\_\_\_

Complaint Received By: \_\_\_\_\_

Ordinance Violation:  Yes  No Article Number: \_\_\_\_\_

List Of Actions (notices, citations, orders, field inspections, etc.):

Date:	Description:
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Close Case: \_\_\_\_\_ By: \_\_\_\_\_ Date: \_\_\_\_\_